

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, NOVEMBER 18, 2015
7:00 P.M.
AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

PRIVATE:

AUTHORIZING EXECUTIVE SESSION
Date: November 18, 2015

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER

Senior Class

Morgan Frankowski
Juan Rivera

Junior Class

Julia Jamison
Nicolas Amariles

Sophomore Class

Bailie Rizzo
Andrew Barnhardt

Freshman Class

Kyleigh Stemetzki
Benjamin Ryan

Grade Eight

Faith Winkelspecht
Richard Conway

Grade Seven

Quinci Bantle
Zachary Williams

RECOGNITION OF THE FOLLOWING STAFF MEMBER UPON RETIREMENT

Marie Southwick

1986-2015

REPORT: Student Council Representative: **Cassidy Chambers**

RECESS:

All motions are voted on by all members unless otherwise marked with an +.

APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes: October 21, 2015

PUBLIC PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

PRESENTATION

PARCC Results: Steve Crispin

ELECTION RESULTS: *Full 3 Year Term

*Allison Cox	668
*James Blumenstein	448
*Gina Osinski	468
Pamela Chiaradia	437
William Liebeknecht	404
Tara Sullivan-Butrica	436

One Year Un-Expired Term

Joseph Ryan

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2015. The Treasurer's Report and Secretary's report are in agreement for the month of September 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

PROGRAM: (All motions are upon Superintendent’s recommendation:)

1. Motion to approve the 2015-2016 Nursing Services Plan.
2. Motion to approve the Audubon Board of Education Reorganization Meeting to take place on Wednesday, January 6, 2016 at 7:30 pm in the high school media center.
3. Motion to approve the following Title I Program: Math and ELA Portfolio Support Program with staffing needs as listed:

Position: 2 math teachers
 2 language arts teachers
 Each teacher, 40 minutes a day from 7:20 am to 8:00 pm, three days per week, for a total of up to 15 sessions at the contractual rate of \$40.00 per hour for a total of \$400.00 per teacher
 Effective January 4, 2016 through March 10, 2016

Position: Substitute Extended Day Teacher (4 positions) \$40.00 per hour on an as needed basis

PERSONNEL:

1. + Motion to accept, with best wishes, the letter of resignation from Michele Mizia, teacher of grade 2 at Haviland Avenue School, effective January 4, 2016.
2. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Fred Vilardo, maintenance staff member, effective July 1, 2016.
3. + Motion to approve a request from Annette Hartstein for leave without paid for 10 days effective approximately February 12, 2016 through February 25, 2016. (This does not establish past practice)
4. + Motion to approve Mike Stubbs to serve as facilitator for the A.P.P.L.E. Science program for students in grades 3 and 4 and grades 5 and 6, for the 2015-2016 school year as listed: (Payment includes prep, set-up, instruction and clean-up.)

Five (5) 1.5 hour classes for Grade 3: \$579.68 (Date TBD)
 Five (5) 1.5 hour classes for Grade 4: \$579.68 (Date TBD)

Total payment: \$1159.36

Five (5) 1.5 hour classes for Grade 5: \$579.68 (Date TBD)
 Five (5) 1.5 hour classes for Grade 6: \$579.68 (Date TBD)

Total payment: \$1159.36

5. + Motion to approve the following staff members to conduct eight (8) two-hour family writing workshops at the elementary schools on dates to be determined, as listed:

Jen Beebe Theresa Salamone

12 total hours non-instructional prep time	\$30.00 per hour	Total: \$ 360.00
9 total hours non-instructional set-up and clean-up	\$30.00 per hour	Total: \$ 270.00
16 total hours instructional time	\$40.00 per hour	Total: \$ 640.00

Total compensation per staff member

Total: \$1270.00

6. + Motion to approve the following staff member to provide five hours of new teacher support for the 2015-2016 school year at the contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

Staff Member	New Teacher/Educational Staff Personnel
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Kate Lin	Charlene Fitzmaurice
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7. Motion to approve the following 2015-16 extra-curricular contract as listed:

Andria Loomis	Substitute Detention Proctor
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8. Motion to approve the following Rowan University student to complete a special education clinical experience at the high school effective January 19, 2016 through March 14, 2016 as listed:

Teacher Candidate: Sharon McLaren
Cooperating Teacher/Mentor: Mary Knoll

9. + Motion to approve the following Rowan University student to complete her student teaching requirement at Haviland Avenue School effective January 20, 2016 through May 9, 2016 as listed:

Student: Olivia Weitzel
Cooperating Teacher: Kim Felix
Grade: 1

10. Motion to approve the following Rutgers University student to complete their student teaching requirement at the high school effective January 25, 2016 through May 6, 2016 as listed:

Student: Joe Brooks
Cooperating Teacher: Matt Webb
Subject: Social Studies

11. Motion to approve the following Rowan University student to complete her clinical practice requirement at the high school effective March 14, 2016 through May 9, 2016 as listed:

Student: Darrah Maffettone
Cooperating Teacher: Duane Trowbridge
Subject: Music

12. + Motion to approve the following Camden County College student to complete a 15 hour observation requirement retroactive to November 2, 2015 as listed:

Teacher Candidate: Mark Hunter
Cooperating Teacher: Sue Moore

13. Motion to approve a modification to the extra-curricular activities section of the newly ratified AEA Negotiated Agreement as listed:

Original Language:
Stipend for Peer-To-Peer - 1 split stipend of \$750.00 for each year of the 3 year agreement

Modified Language:
Stipend for Peer-To-Peer - 2 full stipends of \$750.00 each for each year of the 3 year agreement

14. Motion to approve the following teaching overloads for the 2015-2016 school year retroactive to September 1, 2015:

Kelly Monoky	Larae D'Angelo
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15. Motion to approve the following staff members to write curriculum for the 2015-2016 school year as listed:

Adam Cramer: Statistics \$600.00 as per the negotiated agreement

Chris Sylvester: STEM \$600.00 as per the negotiated agreement

16. Motion to approve the following staff members to facilitate the PARCC Alternative Portfolio Assessment in the following areas for up to 10 hours as the AEA non-instructional rate of \$30.00 per hour:

ELA: Larae D'Angelo (Shared Position)
Andria Loomis (Shared Position)

Math: Patricia Martel

17. Motion to approve the modification of the following approval:

Original Approval:

I&RS Contract: Mike Tomasetti – 50% and Marie Bonvetti 50%

Modified Approval:

I&RS Contract: Mike Tomasetti 1/3 contract
Marie Bonvetti 1/3 contract
Wendy VanFossen 1/3 contract

18. + Motion to approve the following staff member as a homework club/tutoring staff member at Mansion Avenue School for the 2015-2016 school year on an as needed basis:

Denise Murphy

19. Motion to approve the following winter coaching positions for the 2015-2016 school year:

Volunteers:

Winter Track: Kieran Boland, Adam Cramer, Erica Gilmore, Roger Houghkirk, Anthony Pugliese, Daniel Reed, Dustin Stiles

20. + Motion to approve the following individuals as adult volunteers for the Audubon Basketball Club: *(The following will also assist with tryouts in November 2015)*

Mark Wiltsey Grade 5 Boys Coach
Joe Callahan Grade 5 Boys Coach

21. + Motion to approve the following additional volunteer coaches/assistants for the Audubon Youth Wrestling 2015-16 season:

Christopher O'Brien Robert Legati

22. Motion to approve the contracted salaries for non-represented staff for the 2015-16 school year.

23. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$239.00	Joan Maguire	December 11, 2015	Practical Writing Strategies to Help Students Be More Successful in Meeting State Writing Standards
HAS	\$239.00	Karen Bowers	January 12, 2016	Math Work Stations to Practice and Reinforce Your State Mathematic Standards (Grades K-2)

MAS	\$399.00	Eunice Englehart	December 1-2, 2015	Guided Math Conference
MAS	\$399.00	Brad Rehn	December 1-2, 2015	Guided Math Conference
MAS	\$199.00	Kristen Rosenberg	December 11, 2015	Common Core and PARCC Aligned 7 th Annual Train the Trainer Conference
MAS	\$199.00	Elizabeth McCurdy	December 11, 2015	Common Core and PARCC Aligned 7 th Annual Train the Trainer Conference

24. Motion to approve the following request to attend workshop/conference for the 2015-2016 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$199.00	Donna Stack	December 11, 2015	7 th Annual Train the Trainer Conference (Latest info on preparing students for the PARCC)
Admin.	\$125.00 Each Session	Anna Muessig	November 16, 2015 December 8, 2015 January 25, 2016	NJPSA Strategies for Helping Struggling Readers and Students with Disabilities

25. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

Kathryn L'Esperance	Substitute Teacher
Jennifer Gardner	Substitute Teacher

STUDENTS:

1. Motion to approve the following field trip requests for the 2015-2016 school year:

11/24/15 – High School: Mr. Bantle, Ms. Griffith, three chaperones and 28 students to the ACME and Chick-fil-a. Purpose: CBI experience for grocery shopping and use of coupons; lunch on a budget at Chick-fil-a. Departure: 9:15 am. Return: 1:45 pm. **Walking Trip (No cost)**

12/23/15 - Mansion Avenue: Ms. Hanson, Ms. Moore, and 31 students to Haviland Avenue School. Purpose: MAS Select Choir performing at HAS. Departure: 8:50 am. Return: 10:00 am. School bus. **Total Cost: \$50.68 (Paid by ABOE)**

1/29/16 – High School: Mrs. Wolgamot, two chaperones and 20 students to Drexel Medical School. Purpose: Reinforce material taught in real world setting. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$185.85 (Paid by Students)**

4/28/16 - Mansion Avenue: Mrs. Hartstein, one chaperone and 40 students to the Cherry Hill Skating Rink. Purpose: 5th Grade Safety Patrol Skating Party. Departure: 11:30 am. Return: 2:30 pm. School bus. **Total Cost: \$82.08 (Paid by ABOE)**

5/3/16 – Haviland Avenue: First grade teachers, five chaperones and 80 students to Arden Theater/Haddon Heights Park. Purpose: To experience live theater and compare live production with the book. Departure: 9:00 am. Return: 2:00 pm. School bus. **Total Cost: \$337.00 (Paid by Students)**

DATE CHANGE

4/13/16 to 4/6/16 - Mansion Avenue: Ms. Moore, 65 students and 8 chaperones to Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school band in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School buses. **Total Cost: \$313.62 (Paid by ABOE)**

2. Motion to approve transportation for the 2015-2016 Chess season schedule: (Transportation costs paid by ABOE)

12/1/15	Audubon vs. Trenton Catholic	\$138.77
12/12/15	Blitz Tournament @ Cherokee	\$210.43
12/15/15	Audubon vs. Oakcrest	\$174.56
1/12/16	Audubon vs. Deptford	\$107.39
1/23/16	Ind. Tournament @ Cherokee	\$210.43
2/20/16	Championship @ Cherokee	\$210.43

3. Motion to approve the following out of district placements for the 2015-2016 school year:

STUDENT ID#	PLACEMENT	DATES
00998	Hampton Academy	Effective retroactive to October 9, 2015 through June 2016 (<i>Tuition and transportation costs are the responsibility of Merchantville School District</i>)
02313	Bankbridge Elementary School	Effective retroactive to November 3, 2015 through June 2016

4. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
44417	Effective retroactive to November 6, 2015 through TBD
44609	Effective retroactive to November 9, 2015 through December 9, 2015

5. Motion to approve the following out of district placements for the 2015-2016 school year:

STUDENT ID#	PLACEMENT	DATES
02224	JFK Elementary School – West Berlin	Effective retroactive to September 21, 2015 through June 2016. (<i>All tuition and transportation costs are the responsibility of Audubon Public Schools</i>)

POLICY:

1. Motion to submit for a first reading the newly revised policy and regulation manual for the 2015-2016 school year as prepared through Strauss Esmay Associates and proposed by the Policy Committee of the Board.

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility requests for the 2015-2016 school year:

AHS Auditorium – Audubon Grade School PTA, Talent Show, Friday, April 29, 2016 from 4 to 8:30pm.
Contact: Melissa McCloskey

MAS Library – Audubon Grade School PTA, Holiday Shop Fundraisers, December 14 to December 18, 2015. Contact: Marie Yacovelli

- INFORMATION:

Mansion Avenue School

October 14, 2015 Lockdown Drill
October 15, 2015 Lockdown Drill
October 26, 2015 Fire Drill

Haviland Avenue School:

October 8, 2015 Fire Drill
October 13, 2015 Lockdown Drill

Audubon High School:

October 8, 2015

Lockdown Drill

October 23, 2015

Fire Drill

REPORTS:

- 1. HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
MAS	0	2	2
HAS	1	0	1

- 2. Superintendent's Report

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Open Discussion)

PRIVATE: (Executive Session if Necessary)

ADJOURNMENT

- 1. Motion to adjourn meeting at approximately _____ pm.